

# PROGRAM STRUCTURE

## Table of Contents

	Page
I. Introduction .....	iii
A. General.....	iii
B. Levels of Program Structure Classifications .....	iii
C. Using Element Codes in CARS .....	v
D. Requests for Program Structure Changes .....	v
II. Program Structure Coding.....	1
A. Education Function.....	1
B. Central Agency Coding Supplement.....	18
C. Administration of Justice Function.....	20
D. Individual and Family Services Function.....	33
E. Resource and Economic Development Function.....	51
F. Transportation Function.....	745
G. General Government Function .....	856
H. Enterprises Function.....	105

# I. INTRODUCTION

## A. General

The program structure is a mechanism whereby the state's activities and services and corresponding expenditures can be conveniently and uniformly organized, clearly identified, and easily accounted for. In this structure, the services that the state provides and the activities in which the state is engaged are classified systematically as items in descending levels on the basis of programs and subprograms. Each item in each level relates directly to one of the seven functions of government. The major uses of the Program Structure are:

1. Analysis, Planning, and Budgeting. Information is collected on a program basis in order to analyze the activities of state government in terms of results or impacts, which are then compared to stated objectives and alternative ways to meet these objectives, and to plan and budget on the basis of the analysis.
2. Program Operations. Information is collected to determine how programs operate in terms of what they do and the manpower and equipment they use to do it.
3. Financial Control. Information is collected to determine where monies are being appropriated and expended on a program basis.
4. Organizational Structuring. Information is collected on a program basis to allow decision makers to refine the organizational basis of government by arranging and rearranging programs for the most effective structure of government.

## B. Levels of Program Structure Classifications

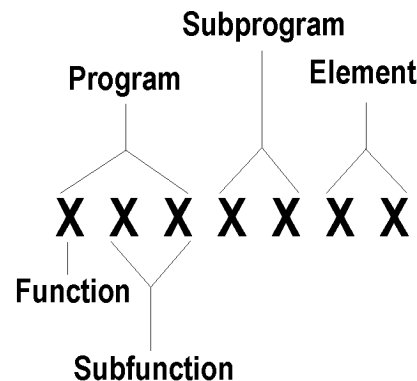
The following are basic definitions of the program structure levels. All work that is performed in an agency is identified in this structure.

1. Function. The broadest aggregation of state government efforts stated as a general purpose; the sum of the seven functions encompasses everything state government does to secure the safety, health, and general well-being of its people, and to develop to the fullest extent possible their resources. There are seven functions:
  - a. Education
  - b. Administration of Justice
  - c. Individual and Family Services
  - d. Resource and Economic Development
  - e. Transportation
  - f. General Government
  - g. Enterprises.
2. Subfunction. The broadest subdivision of efforts within a function which describes an aggregation of programs.

3. **Program.** A distinct organization of resources directed toward a specific objective of either:
  - a. Creating, improving or maintaining a condition affecting the public;
  - b. Preserving, developing or conserving a public resource;
  - c. Preventing, containing or eliminating a public problem; or
  - d. Supporting or controlling other programs.

Each program should lend itself to at least partial quantification and should bring together all costs associated with its execution.

4. **Subprogram.** The broadest subdivision, as nearly as practicable, of a program. Resources provided for subprograms may be interchanged for maximum accomplishment of program objectives.
5. **Element.** A component of a subprogram; its purpose is to provide a description of specific activities and facilities which contribute to the accomplishment of the subprogram. (This is an optional component available for individual agency use for internal management purposes and is not reflected in the program structure descriptions and codes.)
6. **Coding.** The program structure code consists of seven digits which identify the following components.



Every undertaking of state government, whether at the level of program, subprogram, or element, has its unique code. The coding logic permits information to be extracted on any one of several levels. For example:

If information on resources (dollars or people) is desired on the Resource and Economic Development function, the computer will sort on the number 5000000.

If information is desired on the subfunction Consumer Affairs, then programs 5500000 to 5790000 are aggregated.

If data on the program Regulation of Professions and Occupations is needed, then 5600000 is totaled. If only subprogram information is necessary for Physician Regulation, then 5600300 is used.

Any source document which is coded by any agency for processing through the central accounting (CARS), personnel (PMIS), or planning and budgeting (PROBUD) systems must contain, at a minimum, the program/subprogram code (seven digits with a zero fill on the last two digits), e.g., 1950100. The element coding

level (the last two digits of the seven-digit code) may be used by agencies that wish to accumulate expenditure information at a greater level of detail than at the subprogram level through the CARS system.

### **C. Using Element Codes In CARS**

If an agency wishes to establish elements for internal management purposes, a request must be submitted to the Department of Accounts. The request must include the element titles and codes to be entered in the CARS system. The element code number must consist of a valid program and subprogram code (five digits as they appear in the program structure) followed by a two-digit element code assigned at the agency's discretion. For example:

ADC Emergency Assistance (4520101)

Foster Care for Dependent Children (4520102)

The element code field is limited to 01 through 99.

### **D. Requests For Program Structure Changes**

If an agency wishes to create a new or revise an existing program or subprogram that will become effective for the next fiscal year, the agency must submit the request in writing to the Department of Planning and Budget no later than February 15.

Address the request to:

Director  
Department of Planning and Budget  
200 N. Ninth Street, Room 418  
Richmond, Virginia 23219

## II. PROGRAM STRUCTURE CODING

### Education Function

**A. Education Function:** This function involves efforts intended to assist individuals in developing knowledge, skills, and cultural awareness.

**10XXXXX, Higher Education Subfunction:** Efforts to coordinate and provide instruction, research and public service through a system of higher education institutions.

**1010000, Higher Education Instruction:** Efforts to provide higher education instruction and related departmental research.

1011000, General Academic Instruction: Efforts to provide higher education general academic instruction.

1012000, Remedial Instruction: Efforts to provide higher education remedial instruction.

1013000, Vocational Education: Efforts to provide higher education degree-credit vocational education.

1014000, Community Education: Efforts to provide non-degree personal development, recreation, informational, and vocational education to the college community. [Rev. eff. 7-1-90]

1016000, Dentistry Instruction: Efforts to provide instruction in dentistry and related departmental research.

1017000, Medicine Instruction: Efforts to provide instruction in medicine and related departmental research.

1017100, Family Practice Residency Instruction: Efforts to provide instruction in family practice residency programs and related services or operations. [7-1-98]

1018000, Veterinary Instruction: Efforts to provide instruction in veterinary medicine and related departmental research.

1019100, Unique Academic Program Activities: Efforts to provide instruction at VCU-Qatar College of Design Arts. [Eff. 7-1-02]

**1020000, Higher Education Research:** Efforts to provide for research that is separately budgeted or carried on in institutes or research centers.

1021000, Institutes and Research Centers: Efforts to conduct on-going research within the framework of a formal research organization.

1022000, Individual or Project Research: Efforts to conduct individual research and/or research projects that are separately budgeted.

1023000, Agriculture and Forestry Research: Efforts to conduct research in agriculture and forestry, rural development, and family and human resources.

1024000, Coal and Energy Research: Efforts to conduct research in coal and energy.

1025000, Environmental and Water Resources Research: Efforts to conduct research on water and related environmental resources.

1025100, Marine Science, Resources, and Environmental Research: Efforts to study marine life diseases and ecological problems; to find solutions and discover hybrid and exotic marine life types which may thrive in the state's waters; to find new and better ways to preserve the marine population; to conduct research on marine life forms contiguous to the state's waters; and to conduct marine research generally. [Eff. 7-1-92]

1025200, Oyster Propagation and Habitat Improvement: Efforts to increase oyster production on public shellfishing grounds. [Eff. 7-1-92]

1025300, Chesapeake Bay Management Research: Efforts to provide for biological, physical, and chemical studies of factors affecting shellfish and critical finfish populations. [Eff. 7-1-92]

1026000, Industrial and Economic Development Research: Efforts to conduct research in industrial and economic development and productivity.

1027000, Supporting Research: Efforts to conduct research in support of other subprograms within this program and state agency requests.

1028000, Veterinary Medical Research: Efforts to conduct research in the veterinary medical sciences.

**1030000, Higher Education Public Services:** Efforts to provide services beneficial to individuals and groups external to the institution.

1031000, Community Services: Efforts to provide the public access to the non-instructional resources and unique capabilities that exist within the institution.

1033000, Public Broadcasting Services: Efforts to provide public broadcasting services to the general populace.

1034000, Agriculture and Natural Resources Cooperative Extension Services: Efforts to provide extension services for the agricultural segment of the state and the associated natural resources.

1035000, Community Resource Development Cooperative Extension Services: Efforts to provide extension services to individuals and communities to improve their economic, physical, and cultural resources.

1036000, Family Resources Cooperative Extension Services: Efforts to provide extension services for individuals and families to improve their social and economic status.

1037000, Field Cooperative Extension Services: Efforts to provide the integrated educational services of the cooperative extension service at the county or city level.

1038000, 4-H Cooperative Extension Services: Efforts to provide informal educational services for the development of life skills of young people of Virginia.

1039000, Veterinary Medical Services: Efforts to provide integrated veterinary medical services and information to the general public and state agencies.

**1040000, Higher Education Academic Support:** Efforts to provide higher education support services that directly support the institution's primary function of instruction, research, and public service.

1041000, Libraries: Efforts to collect, catalog, store, and distribute published materials which support the institution.

1042000, Museums and Galleries: Efforts to collect, preserve, and exhibit historical materials, art objects, scientific displays, etc., in support of an institution's academic programs.

1043000, Audio/Visual Services: Efforts to provide audio/visual services to support instruction, research, and public service.

1044000, Computing Support: Efforts to provide computer services to support instruction, research, and public service.

1045000, Ancillary Support: Efforts to provide support services (not elsewhere classified) to instruction, research, and public service such as demonstration schools, university presses, etc.

1046000, Academic Administration, Personnel Development, and Course and Curriculum Development: Efforts to provide administrative support, management direction, and curriculum development to instruction, research, and public service and to provide opportunities for faculty to increase their personal and professional development or to be evaluated or rewarded for their professional performance.

1047000, All Other Subprograms: This subprogram is included for budgeting purposes to permit aggregation of those subprograms within this program for which a separate budget submission is not required.

**1050000, Higher Education Student Services:** Efforts to provide support services to students.

1051000, Student Service Administration: Effort to provide central administrative services to student service programs.

1052000, Social and Cultural Development: Efforts to provide for the social and cultural development of the student outside of the formal degree curriculum.

1053000, Counseling and Career Guidance: Efforts to provide placement, career guidance, and counseling services.

1054000, Student Admissions and Records: Efforts to admit students and administer their records.

1055000, Financial Aid Administration: Efforts to support financial aid services and assistance to students.

1056000, Student Health Services: Efforts to provide health services (non-self-supporting) to students.

**1060000, Higher Education Institutional Support:** Efforts to provide operational support for the day-to-day functioning of the higher education institution (excluding physical plant operations).

1061000, Executive Management: Efforts to provide executive management and long-range planning for the higher education institution.

1062000, Fiscal Operations: Efforts to provide for the fiscal management of the higher education institution.

1063000, General Administrative Services: Efforts to provide for central administrative operations and services such as data processing and personnel administration.

1064000, Logistical Services: Efforts to provide procurement and distribution services such as purchasing and duplicating, as well as transportation and communication systems such as mail, security, and telephones which are needed to support the campus-wide operation of an institution.

1065000, Public Relations and Development: Efforts to maintain relations with the local community, alumni, and the general public and to provide for fund raising and institutional development.

**1070000, Operation and Maintenance of Plant:** Efforts to operate and maintain physical plant facilities at institutions of higher education (excluding self-supporting enterprises and hospitals).

1071000, Administration and Supervision: Efforts to provide supervision for physical plant operations.

1071100, Alumni Hall: Efforts to provide maintenance and operation services to Alumni Hall.

1072000, Custodial Service: Efforts to provide custodial services to higher education.

1073000, Building Repairs and Maintenance, Care and Maintenance of Grounds, and Utility Lines and Maintenance Repairs: Efforts to repair and maintain buildings, grounds, and utility lines.

1074000, Utilities: Efforts to provide heat, light, power, water, sewer, and gas.

1075000, Property and General Liability Insurance: Efforts to insure property belonging to higher education facilities.

1076000, Property Rentals: Efforts to provide for property to be rented.

1077000, Operation of Power Plant: Efforts to provide power plant operations.

1078000, Debt Service Educational and General Plant: Efforts to provide debt service for educational and general plant.

1079000, Other Operation and Maintenance Expense: Efforts to provide maintenance and operation services not otherwise classified.

**1080000, Higher Education Student Financial Assistance:** Efforts to provide financial assistance to higher education students.

1081000, Scholarships: Efforts to provide scholarships to students. [Rev. eff. 7-1-90]

1082000, Fellowships: Efforts to provide fellowships to students.

1083000, Incentive Scholarships: Efforts to provide student scholarships for academic performance. [Eff. 4-2-97]

1084000, Early Intervention Scholarships: Efforts to provide eligible low-income students financial assistance necessary to permit the students to attend an institution of higher education. [Eff. 4-6-01]

**1100000, Financial Assistance for Educational and General Services:** Efforts to provide resources for educational and general services through supplementing other activities within the system.



1100100, Eminent Scholars: Efforts to provide salary supplements for eminent scholars through matching endowment income.

1100200, Institutional Teaching Grants: Efforts to provide teaching grants to institutions of higher learning to support special areas of study.

1100300, Regional Grants and Contracts: Efforts to provide courses of instruction not available in the Virginia higher education system.

1100400, Sponsored Programs: Efforts to provide resources for educational and general services.

1100500, Medical Education: Efforts to provide financial assistance to non-state medical schools.

1100600, Marine Science Consortium: Efforts to coordinate marine science education and to attract non-state funding support.

1100700, Private College Contracts: Efforts to seek and purchase beneficial services from Virginia private institutions of higher education.

1100800, Funds for Excellence: Efforts to provide funding in excess of quantitative guidelines to support activities which are demonstrably excellent, have the potential to become so in the immediate future, or offer a unique or outstanding service to the Commonwealth. [Rev. eff. 7-1-90]

1100900, Outstanding Faculty Recognition: Efforts to provide cash awards to outstanding faculty members in recognition of their contributions to students, their academic disciplines, and the public. [Eff. 7-1-90]

1101100, Graduate and Undergraduate Assistance: Efforts to provide financial assistance for students through matching endowment income. [Eff. 7-1-92]

**1110000, Higher Education Academic, Fiscal, and Facility Planning and Coordination:** Efforts to provide academic, fiscal, and facility planning and coordination for higher education on a statewide basis.

1110100, Academic Planning and Review: Efforts to assist in the planning and review of academic programs.

1110200, Higher Education Facility Planning and Review: Efforts to plan and review higher education facilities.

1110300, Higher Education Fiscal Planning and Review: Efforts to provide for and assist in fiscal planning and review for higher education.

1110400, Higher Education Coordination and Review: Efforts to provide academic, fiscal, and facility planning and coordination for higher education on a statewide basis, and to provide planning and coordination for federal programs and for overall administrative support services. [Eff. 7-1-95]

**1120000, Higher Education Federal Programs Coordination:** Efforts to provide planning and coordination for federal programs related to higher education on a statewide basis (excluding land grant activities).

1120100, Federal Relations and Special Projects: Efforts to coordinate participation in federal programs in support of higher education.

1120200, Federal Programs Administration: Efforts to coordinate activities related to Sections 1202 and 1203 of the Higher Education Amendments of 1972.

**1130000, Unique Military Activities:** Efforts to provide resources to support a continuing military environment at institutions of higher education.

**1140000, Higher Education Long-Range Planning:** Efforts to implement the recommendations of the Commission on the University of the 21st Century. [Eff. 7-1-90]

**1160000, Funding Supplements:** Efforts to provide additional resources for allocation to higher education. [Eff. 5-1-01]

**1190000, Administrative and Support Services:** Efforts to provide overall administrative and logistical support services.

1190100, General Management and Direction: Efforts to provide administrative management and direction.

1190200, Computer Services: Efforts to provide automated data processing services.

1190300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

1190400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

1190500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

1190600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

1190700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

1190800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

1190900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

1191000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

1191100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

1191300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

1191400, Personnel Services: Efforts to provide personnel services.

1191500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

1191600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

1191700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

1191800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

1191900, Public Information Services: Efforts to provide public information services.

1192000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

1192100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

1192200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

1192300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

1192400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

1192500, Training and Education Services: Efforts to provide training and education to state employees.

1192600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

1192700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

1192800, Grant and Loan Administration: Efforts to administer grant and loan programs.

1199900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget).

**12XXXXX, Cultural And Science Education Subfunction:** Efforts to provide and promote opportunity for citizens to expand their knowledge, skills, and cultural awareness through science, art, music, drama, literature, dance, and other educational services.

**1370000, Archives Management:** Efforts to provide and manage archives facilities for all citizens, state agencies, and political subdivisions.

1370100, Central Records Management: Efforts to retain, manage, or dispose of state records.

1370200, Local Records Services: Efforts to provide records services to localities.

1370300, Publications: Efforts to provide literary and cultural publications.

1370400, Reference: Efforts to provide reference services for historical records.

1370500, Restoration Services: Efforts to restore historical records.

1370600, Financial Assistance for Management and Preservation of Local Circuit Court Records: Efforts to provide financial aid to localities for managing and preserving permanent records of the circuit courts. [Eff. 7-1-93]

1379900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget).

**1400000, Performing Arts:** Efforts to promote education in and appreciation of the performing arts.

1400100, Art Extension Services: Efforts to extend performing art services to communities throughout the Commonwealth.

1400200, Dramatic Productions: Efforts to produce and present dramatic presentations.

1400300, Performing Arts Presentations: Efforts to produce and/or present music, film, and dance (excluding drama).

1409900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**1420000, Statewide Library Services:** Efforts to provide research, consultation, and other library services to the entire state.

1420100, Cooperative Library Services: Efforts to provide cooperative library services.

1420200, General Library Services: Efforts to provide general library assistance services.

1420300, Library Consultation Services: Efforts to provide consultation services to libraries.

1420400, Library Services to State Agencies: Efforts to provide library services designed specifically for other state agencies.

1420500, Virginia Library Information Network Services: Efforts to provide statewide library information network services. [Eff. 7-1-96]

1429900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**1430000, Financial Assistance for Cultural and Artistic Affairs:** Efforts to provide financial assistance for promotion and expansion of cultural enrichment opportunities for citizens.

1430100, Financial Assistance to Public Libraries: Efforts to provide financial assistance to public libraries through state formula aid and federal grant assistance for the development of library services. [Rev. 7-1-93]

1430200, Financial Assistance to the Arts: Efforts to provide financial assistance for the arts (dance, music, literature, art, crafts, etc.).

1430300, Financial Assistance for Public Broadcasting: Efforts to provide financial assistance to regional noncommercial telecommunications entities for artistic, cultural, educational, public affairs, and general interest programming.

1430400, Financial Assistance to Museums: Efforts to provide financial assistance to historical, science, natural, and other museums.

1430500, Financial Assistance for Library Programs: Efforts to provide financial assistance to libraries for special group programming and development activities.

1439900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**1450000, Museum and Cultural Services:** Efforts to promote education in and appreciation of the arts, science, and history.

1450100, Collection Management and Curatorial Services: Efforts to provide cultural enrichment and education through the research, documentation, acquisition, display, ~~and~~ preservation, and management of permanent and temporary collections. [Rev. 7-1-98]

1450200, Educational and Cultural Productions and Presentations: Efforts to produce and present cinema, music, dance, or dramatic productions.

1450300, Education and Extension Services: Efforts to provide education in the fine arts, science, and history through instruction, exhibits, films, lectures, interpretations and demonstrations within the museum and in communities throughout the Commonwealth.

1450400, Registrar Services: Efforts to provide support to curatorial and exhibition activities by maintaining a database of information on the museum's collections; storing, moving, and installing pieces in permanent and temporary exhibits; determining and documenting the condition of pieces within the collection; and assuring that proper insurance coverage is provided for the collections.

1450500, Curatorial Support Services: Efforts to support curatorial services through exhibition planning, the design and installation of displays and gallery space, and by providing photographic, graphic display and publication services for the museum.

1450600, Museum Membership Services: Efforts to provide services to museum members, retain current members, and attract new members.

1450700, Operational and Support Services: Efforts to provide operational and support services to museums and cultural agencies, including general management and direction, accounting and budgeting, procurement, human resources, information systems, security, physical plant, and housekeeping services. [Eff. 7-1-98]

1459900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**1460000, Human Relation Management:** Efforts to promote education in and appreciation of culture, history and the arts through the study of people. [Eff. 4-2-97]

1460100, Human Relation Management: Efforts to promote education in and appreciation of culture, history and the arts through the study of people. [Eff. 4-2-97]

**1490000, Administrative and Support Services:** Efforts to provide overall administrative and logistical support services.

1490100, General Management and Direction: Efforts to provide administrative management and direction.

1490200, Computer Services: Efforts to provide automated data processing services.

1490300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

1490400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

1490500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

1490600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

1490700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

1490800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

1490900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

1491000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

1491100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

1491300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

1491400, Personnel Services: Efforts to provide personnel services.

1491500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

1491600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

1491700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

1491800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

1491900, Public Information Services: Efforts to provide public information services.

1492000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

1492100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

1492200, Residential Services: Efforts to provide residential (house parents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

1492300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

1492400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

1492500, Training and Education Services: Efforts to provide training and education to state employees.

1492600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

1492700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

1492800, Grant and Loan Administration: Efforts to administer grant and loan programs.

1499900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**17XXXXX, Elementary And Secondary Education Instruction, Supervision, And Assistance Subfunction:** Efforts to provide both instruction and statewide supervision and assistance to localities delivering elementary and secondary education.

**1710000, Financial Assistance for Public Education (Categorical):** Efforts to provide financial aid for instructional and support services for public education activities.

1710100, Financial Assistance for Instruction: Efforts to provide financial aid for basic educational instruction.

1710200, Financial Assistance for Special Education Instruction: Efforts to provide financial aid for basic educational instruction for handicapped and exceptional individuals.

1710300, Financial Assistance for Vocational Education Instruction: Efforts to provide financial aid for instructional activities that develop the occupational and vocational skills of individuals.

1710400, Financial Assistance for Adult Education Instruction: Efforts to provide financial aid for basic educational instruction for adults.

1710500, Financial Assistance for General Education Instruction: Efforts to provide financial aid for basic educational instruction in summer school.

1710600, Financial Assistance for Cultural Transition: Efforts to provide financial aid for basic educational instruction for individuals experiencing a cultural transition.

1710700, Financial Assistance for Research and Testing: Efforts to provide financial aid for conducting educational research and development activities designed to improve public education.

1710800, Financial Assistance for Pupil Transportation: Efforts to provide financial aid for pupil transportation services, including developing plans and monitoring compliance with safety standards.

1710900, Financial Assistance for Textbook Payments: Efforts to provide financial aid to assist in the provision of textbooks for students. [Rev. eff. 7-1-92]

1711000, Financial Assistance for Virginia Occupational Information Coordinating Committee: Efforts to provide financial aid for the dissemination of occupational information.

1711100, Financial Assistance for Educational Telecommunications: Efforts to provide financial aid to localities for educational telecommunications.

1711300, Financial Assistance from Federal Land Use: Efforts to provide financial assistance from the U. S. Forest Service to localities for instructional and support services for public education.

1711400, Financial Assistance for Dropout Prevention: Efforts to provide financial aid to localities for school dropout prevention.

1711500, Financial Assistance for Foster Children Educational Payments: Efforts to provide financial reimbursement to localities providing education to foster home children. [Eff. 7-1-90]

1719900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**1720000, Financial Assistance for Public School Employee Benefits:** Efforts to provide financial aid for the employer's share of fringe benefit contributions for public school employees.

1720100, Financial Assistance for School Employee Retirement Contributions: Efforts to provide financial aid for the employer's share of employee retirement contributions.

1720200, Financial Assistance for School Employee Social Security Contributions: Efforts to provide financial aid for the employer's share of school employee Social Security contributions.

1720300, Financial Assistance for School Employee Insurance Contributions: Efforts to provide financial aid for the employer's share of employee insurance contributions.

1729900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**1750000, Financial Assistance for Public Education (Standards of Quality):** Efforts to financially assist localities in the implementation of educational standards of quality.

1750100, Adult Education Payments: Efforts to provide financial assistance to localities for general adult education (excluding higher education).



1750200, Basic Aid Payments: Efforts to provide a base level of state funds to localities for elementary and secondary education.

1750300, Transitional Personnel Payments: Efforts to provide additional discretionary state funding for the 1986-88 biennium for transitional personnel payments.

1750400, Foster Children Educational Payments: Efforts to provide financial reimbursement to localities providing education to foster home children.

1750500, Education of the Gifted Payments: Efforts to provide financial assistance for education of the gifted and talented.

1750600, Incentive Payments: Efforts to provide financial assistance to school divisions which exceed the required local expenditure.

1750700, Maximum Local Increase Provision Payments: Efforts to provide financial assistance to school divisions to ensure that no school division shall be required to increase its expenditures beyond the maximum mandated local increase.

1750800, No Loss/Composite Index Transition: Efforts to provide financial assistance to localities to ensure that they do not receive less aid than received (except if there is a loss of pupils) in the last previous biennium. [Rev. 7-1-96]

1750900, Occupational-Vocational Education Payments: Efforts to provide financial assistance to localities for occupational-vocational education.

1751000, Special Education Payments: Efforts to provide financial assistance to localities for special education to the handicapped.

1751100, Teacher Training for Standards of Learning: Efforts to provide financial assistance to localities for teacher educational advancement in standards of learning content. [Rev. 7-1-98]

1751200, Textbook Payments: Efforts to provide financial assistance for the provision of basic textbooks to students in the first grade who qualify for the free or reduced lunch program.

1751300, Enrollment Loss Payments: Efforts to provide financial assistance to localities to help compensate for enrollment loss in Average Daily Membership (ADM).

1751400, Remedial Education Payments: Efforts to provide financial assistance to localities for remedial education expenses.

1751500, Maintenance Supplement: Efforts to provide financial assistance to localities to assist in ongoing maintenance needs or debt service payments.

1751600, Career Education Payments: Efforts to provide financial assistance to localities for career education for students in grades K through 12.

1751700, Primary Class Size Payments: Efforts to provide payments to reduce primary class sizes below those required by the Standards of Quality. [Eff. 7-1-94]

1751800, Educational Technology Payments: Efforts to provide payments to improve the availability and access of technology in public schools. [Eff. 7-1-94]

1751900, At-Risk Four-Year Olds Preschool Payments: Efforts to provide payments for preschool programs for educationally at-risk four-year-olds. [Eff. 7-1-94]

1752000, Truancy/Safe Schools: Efforts to reduce truancy and improve school safety. [eff. 7/1/96]

1752100, Early Intervention: Efforts to provide early intervention instructional services to students determined to be educationally at risk. [Eff. 12-5-96]

1752200, Standards of Learning Instructional Materials: Efforts to provide financial assistance to localities for instructional materials in support of standards of learning. [Eff. 7-1-98]

1752300, Standards of Learning Remediation: Efforts to provide financial assistance to localities for remediation programs in support of standards of learning. [Eff. 7-1-98]

1752400, School Health Incentive Payments: Efforts to provide incentive payments for the provision of physical health care services in public elementary and secondary schools. [Eff. 7-1-98]

1752500, Standards of Learning Algebra Readiness: Efforts to support an algebra remediation program to ensure that students are prepared for and pass the eighth grade math Standards of Learning. [Eff. 7-1-00]

1752600, Technology Support Payments: Efforts to support a technology program to improve the student to computer ratio, ensure adequate LAN capabilities and wiring, and implement computerized web-based instruction, remediation, and testing in every school division. [Eff. 7-1-00]

1752700, School Construction Grants: Efforts to support school maintenance, renovation, and construction. [Eff. 7-1-00]

1752800, Teacher Quality Grants: Efforts to recruit and retain excellent teachers in the classroom. [Eff. 7-1-02]

1759900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be use only with the prior written approval of the Department of Planning and Budget.)

**1770000, Financial Assistance for Special State Revenue Sharing :** Efforts to administer the sales tax and other revenue sources to provide financial payments to localities. [Rev. eff. 4-7-99]

1770100, Financial Assistance for Sales Tax Revenue Sharing: Efforts to provide financial payments to localities from sales tax revenue. [Eff. 4-7-99]

1770200, Financial Assistance for Lottery Proceeds Revenue Sharing: Efforts to provide financial payments to localities from lottery proceeds. [Eff. 4-7-99]

**1910000, State Education Services:** Efforts to provide technical assistance and other support for public education activities.

1910100, State Education Services for Instruction: Efforts to supplement and enhance basic instructional activities.

1910200, State Education Services for Special Education: Efforts to assist in the provision of basic educational instruction for handicapped and exceptional individuals.

1910300, State Education Services for Vocational Education: Efforts to assist in the provision of vocational instruction.

1910400, State Education Services for Adult Education: Efforts to assist in the provision of basic educational instruction for adults.

1910500, State Education Services for General Education: Efforts to assist in the provision of instructional activities in the area of general education.

1910600, State Education Services for Cultural Transition: Efforts to assist in the provision of basic educational instruction for individuals experiencing a cultural transition.

1910700, State Education Assistance for Research, Testing, and Evaluation: Efforts to conduct and coordinate research, testing, and evaluation activities designed to improve public education.

1910800, State Education Services for Public School Support: Efforts to plan for, develop, coordinate, and provide services which support the day-to-day operations of the public education system.

1910900, State Education Services for Early Childhood: Efforts to assist in the provision of instructional activities for the young child, ages 0 through 8. [Eff. 7-1-91]

1911000, State Education Services for Pre-Adolescents: Efforts to assist in the provision of instructional activities for pre-adolescent children, ages 9 through 13. (Eff. 7-1-91]

1911100, State Education Services for Adolescents: Efforts to assist in the provision of instructional activities for adolescent children, ages 14 through 18. [Eff. 7-1-91]

1911200, State Education Regional Services: Efforts to provide ongoing assistance to local school divisions on a regional basis. [Eff. 7-1-91]

1911600, State Education Services for Career Education: Efforts to assist in the provision of career education for students in grades K through 12.

1911700, Virginia Business-Education Partnership: Efforts to administer the Virginia Business-Education partnership program and to support the Advisory Council of the Virginia Education Partnership program. [Eff. 7-1-94]

1919900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**1920000, Adult Literacy Services:** Efforts to increase the basic literacy skills of adults in Virginia.

1920100, Adult Literacy Services Administration: Efforts to administer the Adult Literacy program.

19202000, Financial Assistance for Adult Literacy Services: Efforts to provide financial assistance to increase the basic literacy skills of adults in Virginia.

**1940000, Financial Assistance for Public School Construction:** Efforts to financially assist localities in the construction of public schools. [Eff. 7-1-98]

1940100, Financial Assistance for Public School Facilities: Efforts to provide financial assistance to localities for construction of public school facilities. [Eff. 7-1-98]

**1970000, Instruction:** Efforts to provide academic elementary and secondary instruction.

1970100, Basic Skills and Knowledge Instruction: Efforts to provide instruction in basic skills and knowledge to students in state institutions.

1970200, Gifted and Talented Instruction: Efforts to provide instruction to gifted and talented individuals, including those enrolled in the Governor's School for the Gifted.

1970300, Occupational-Vocational Instruction: Efforts to provide occupational- vocational instruction to students in state institutions.

1970400, Gifted Administration: Efforts to provide technical assistance and supervision of elementary and secondary gifted and talented instruction.

1970500, Governor's School Payments: Efforts to provide financial assistance for the instruction of pupils enrolled in the Governor's School for the Gifted and Talented.

1970600, Instructional Leadership, Management, and Technical Assistance: Efforts to provide leadership to, management of, and technical assistance to instruction programs in state institutions other than gifted and talented programs. [Eff. 7-1-96]

1970700, Charter Schools: Efforts to provide financial assistance for charter schools. [Eff. 7-1-98]

1979900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

**1990000, Administrative and Support Services:** Efforts to provide overall administrative and logistical support services.

1990100, General Management and Direction: Efforts to provide administrative management and direction.

1990200, Computer Services: Efforts to provide automated data processing services.

1990300, Accounting and Budgeting Services: Efforts to provide accounting and budgeting services.

1990400, Architectural and Engineering Services: Efforts to provide architectural and engineering services for an institution or university hospital.

1990500, Collection and Locator Services: Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

1990600, Filtration and Treatment Plant Operation: Efforts to operate and maintain filtration and treatment plants.

1990700, Food and Dietary Services: Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

1990800, Housekeeping Services: Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

1990900, Linen and Laundry Services: Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

1991000, Medical and Clinical Services: Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

1991100, Medical Management and Direction: Efforts to provide medical management and direction for hospitals and sanitariums.

1991300, Nursing Management and Direction: Efforts to provide nursing management and direction for hospitals and sanitariums.

1991400, Personnel Services: Efforts to provide personnel services.

1991500, Physical Plant Services: Efforts to operate and maintain physical plant facilities.

1991600, Planning and Evaluation Services: Efforts to provide planning and evaluation services.

1991700, Power Plant Operation: Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

1991800, Procurement and Distribution Services: Efforts to provide procurement and distribution services.

1991900, Public Information Services: Efforts to provide public information services.

1992000, Records Retention and Word Processing Services: Efforts to provide records retention and word processing services.

1992100, Recreation Services: Efforts to provide active and passive recreational services, including the operation of activity centers for patients, prisoners, and students in institutions or university hospitals (excluding higher education institutions).

1992200, Residential Services: Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

1992300, Security Services: Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional institutions).

1992400, Teacher Management and Direction: Efforts to provide teacher management and direction for an institution or university hospital.

1992500, Training and Education Services: Efforts to provide training and education to state employees.

1992600, Transportation Services: Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education and correctional institutions).

1992700, Vessel Operation Services: Efforts to operate and maintain research vessels and similar watercraft.

1992800, Grant and Loan Administration: Efforts to administer grant and loan programs.

1999900, Other Services: Efforts not specifically described in the preceding subprogram(s) but which relate directly to the program described. (This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

